

November 14, 2017

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Steve Gordon.

Members present: Marc Dick, Charles Liesinger, Ralph Dybdahl and Dean Koch.

Chairman Gordon led the Pledge of Allegiance.

Chairman Gordon called for approval of the proposed Agenda. Motion made by Koch to approve the Agenda as sent. Second by Liesinger and motion carried.

The minutes from the October 24th meeting were sent to Board members for review prior to publication. Motion made by Koch to approve the minutes for publication. Second Liesinger and motion carried.

Commissioner Reports: Gordon attended the Safety Conference held in Mitchell.

Mic Kreutzfeldt, Hwy Supt, presented utility permits for approval. Motion made by Dybdahl to approve Water Utility Permit for Kingbrook Rural Water. Scope of Project: water service. Location of installation: NW4 Sec 24 to SE4 Sec 13, 104-53. Second made by Liesinger and motion carried. Motion made by Dick to approve Electric Utility Permit for Southeastern Electric. Scope of project: install URD. Location of installation: 1100' S of 256th St on 445th Ave. Second made by Koch and motion carried. Motion made by Liesinger to approve Telephone Utility Permit for Golden West Telecommunications. Scope of Project: upgrade portion of rural Bridgewater exchange to fiber optics. Second made by Dybdahl and motion carried. Kreutzfeldt explained Salem City water/sewer project scheduled for next year and the need for a US81 detour using 252nd St & 443rd Ave for a couple of days. Commission will support once a road maintenance agreement is in place. Kreutzfeldt presented quotes for 2500 gallons #2 diesel and 5000 gallons unleaded gas to the Board explaining that Stern Oil didn't quote because there was not any unleaded gas available at terminals that day. Country Pride Coop: \$2.131/gal and \$2.415/gal. Central Farmers Coop: \$2.16/gal and \$2.45/gal. Motion made by Liesinger to accept quotes from Country Pride. Second made by Dick and motion carried. Kreutzfeldt noted that the new gas pump has been installed at shop. Kreutzfeldt presented documents for Project No BRF 6149(06), McCook County, PCN 056V (bridge rehab 451st Ave at Lake Vermillion). Motion was made by Dick to authorize Chairman Gordon to sign Utilities Certificate, Letting Authorization and Right-of-Way Certificate that reference this project. Second made by Liesinger and motion carried. The estimated cost is \$300,000 and County share is 20%. Kreutzfeldt presented and reviewed with the Board a resolution which will modify the County's highway system. Motion made by Dybdahl, second Dick, and carried, to approve and adopt the following resolution:

**MCCOOK COUNTY HIGHWAY
RESOLUTION NO. 2017-11**

WHEREAS, McCook County would like to modify its Highway System connecting 453rd Avenue (County Road 1) with SD Highway 38 to enhance traffic flow.

WHEREAS, the changes in McCook County's Highway System are in accordance with the South Dakota Department of Transportation's "Policy and Procedures for County Highway System Revisions" adopted 2/12/92 and SDCL 31-12-2.

THEREFORE, BE IT RESOLVED by the McCook County Board of Commissioners that the following changes be made to the McCook County Highway System:

ADD: From a major collector, 6149 near the NE corner of Section 26-103N-55W, South to a major collector, SD Hwy 38, Approximately 2190 feet South of the NE corner of Section 35-103N-55W; a distance of approximately 1.4 miles (453rd Avenue from 254th Street to SD38).

Dated at Salem, SD, this 14th day of November, 2017.

Roll Call Vote: Yes No

Marc Dick x

Roll Call Vote: Yes No

Ralph Dybdahl x

Charles Liesinger x

Dean Koch x

Steve Gordon x

Attest:
Geraldyn Sherman

Current projects include graveling and culvert inspections. The asphalt overlay of 261st St has been completed. Dept of Transportation has approved the 2018-2022 Five-Year County Highway and Bridge Improvement Plan as submitted.

Motion made by Koch to convene as Drainage Commission. Second made by Liesinger and motion carried.

Drainage Administrator Kreutzfeldt presented the following drainage permit applications, noting that downstream landowner signatures were obtained and he has signed off on them. All permits are available for inspection at the Hwy Dept Office.

D17-022	Ryan Kappenman	SW4 Ex Lot A & Lot H-1, 14-103-54
D17-023	Ryan Kappenman	SW4 Ex Lot A & Lot H-1, 14-103-54
D17-024	R.E.D. Oak Properties LLC	Tract 2 of Cannon's Addn, NE4 20-101-54
D17-025	Paul Westhoff	SE4 Ex W715' of E1465' of S890' of SE4 & 4A in NE4 Ex Lot H-114-103-54
D17-027	Jerry Gottlob	W2NW4 Ex 1.02AC (Hwy ROW) & Ex Lot H-2 (2.95AC) 36-103-55

The Board reconvened as Board of County Commissioners.

Tracy Hofer, Dir of Equalization, joined the meeting. Motion was made by Koch to enter into Executive Session at 10:30 a.m. to discuss personnel issue. Second made by Liesinger and motion carried. Chairman Gordon declared out of Executive Session at 10:50 a.m. Motion was made by Dybdahl to approve hiring of Travis Gordon as Staff Appraiser \$30,582 and Zoning Assistant \$3,000, annual salaries. Second made by Koch and motion carried. Motion was made by Koch to allow Director Hofer to offer the other position of Staff Appraiser to an individual who has been interviewed and will start immediately, if available, instead of waiting until January 1, 2018. Second made by Dick and motion carried.

Geraldyn Sherman, Welfare Director, and the Commissioners reviewed Care of Poor cases and the list of lien payments received in October. Four Notices of Hospitalization were received from Avera McKennan Hospital (2017-48, 2017-50, 2017-51 and 2017-53). Sherman noted that an application for rent assistance, \$500, is incomplete and a letter was sent to the applicant requesting more information (2017-49). An individual called to inform Sherman that his hospital claim is a work comp claim, County won't be involved (2017-51). An application for burial assistance was referred back to prior county of residence and is being taken care of by that county (2017-52).

Auditor Sherman presented 2018 Alcohol Beverage License Application for Hewitt Holdings LLC d/b/a Battle Creek Steakhouse to the Board for approval. This is for Retail (on-sale) Liquor License. Sherman noted that the \$800 fee has been paid and property taxes are paid to date. Motion made by Dick to approve the license application and authorize Chairman Gordon to sign same. Second made by Liesinger and motion carried.

Motion made by Dick, second Dybdahl, and carried, to pay claims: GENERAL FUND: Bi-Weekly Payroll: 11/5/17: Commissioners 1461.55, mileage 73.08; Auditor 2902.04; Treasurer 3882.04; States Attorney 2379.42; Custodian 1231.35; Dir of Equalization 3178.79; Register of Deeds 2923.04; Veterans Service Officer 196.00; Sheriff 7773.78; Contract Law 4407.69, Care of Poor 230.77; Welfare 133.00; Community Health Nurse Secretary 1176.23; Extension 588.00; Weed 575.21; Drainage 307.69; Planning & Zoning 192.31. Grand Jury, fees & mileage 424.76; SD Remittance Center, Animal Damage Control Fund 1595.64; A & B Business, office supplies 12.23, monthly copier contract 36.35; Alternative HRD LLC, HR consulting 3279.00; Anderson Publications, P&Z notice 48.00, help wanted ads 52.00; AutoEx, law enforcement auto service & supplies 6354.98; Avera Queen of Peace Hospital, prisoner care 410.35, blood alcohol services 200.00; C & R Supply, parts 212.96; Canistota City, water for weed spraying 71.40; Card Service Center,

DARE supplies 1140.02, dog food 41.28, fuel 10.12, police supplies 83.38, meals 61.10; Certified Languages Int'l, interpreter services 36.30; Chesterman Co, water 42.00; City of Bridgewater, November ambulance appropriation 3311.91; Clubhouse Hotel, assessor school lodging 655.00; Darin K Construction, repeater shed repair 465.36; Davison County Sheriff, October jail services 1330.00; Dust-Tex Service, rugs 891.94; Eich Law Office, court-appointed attorney for Tracy Morehead 2466.94; Mike Fink, October expenses 381.85; Galls LLC- DBA Neve's, law enforcement uniforms/supplies 112.31; Hillyard/Sioux Falls, custodial supplies 197.88; Inter-Lakes Community Action, November CSW funds 701.83; Carol A. Johnson, grand jury transcripts 292.60; Kennedy Pier Knoff Loftus, court-appointed attorney for Robert Luke 8894.76; Marco Technologies, monthly copier contract 67.77; McCook County EMS, November ambulance appropriation 8168.36; McCook County Publishers, publishing 1003.46; McCook County Treasurer, postage 196.00; McCormick Motors, law enforcement vehicle service & supplies 922.85; Microfilm Imaging Systems, scanning equipment rent 469.00; Mid-American Research Chemical, janitorial supplies 141.59; Montrose City, water for weed spraying 57.00; Noll Collection Service, lien collection fee 175.07; Office Depot, office supplies 44.94; Alicia Petersen, planner & mileage 193.75; Puthoff Repair, lawnmower repair 182.60; RBS Sanitation, garbage service 56.25; Record Keepers Inc, vault box storage 19.25; Salem City, utilities 88.83, water for weed spraying 216.00; Salem Community Drug, batteries 6.83; Salem Sales, lawn mower fuel 25.86; Salem Special, help wanted ads 88.32; SD Achieve, services for 5 residents 300.00; SDACC, 4th Qtr CLERP assessment 1668.89; SDPAA, 2018 liability insurance renewal 30737.89; Servall Towel & Linen, dust mop rental 16.80; Sioux Falls Food Bank, food pantry delivery charges 70.00; Brenda Stadel, website design changes 50.00; Sturdevant's Auto Supply, supplies 68.66; Town of Spencer, water for weed spraying 123.00; Triotel Communications, telephone/internet service 668.99, Tyler Technologies, software contract 18608.27; US Postal Service, stamped envelopes 2058.40; Van Diest Supply, weed spray 1126.80; Verizon Wireless, cell phone service 196.35, internet modem service 255.66; Xcel Energy, utilities 586.96.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 11/5/2017: Hwy Dept 18835.44. AMG Rural Clinics, employee physical 174.00; Anderson Publications, surplus equipment ad 24.40; Best Western Ramkota, lodging 171.98; Blackstrap Inc, road salt 6366.87; Butler Machinery, parts 149.67; Campbell Supply, safety clothing 118.95; Card Service Center, fuel & supplies 74.57; Central Farmers' Cooperative, grease 63.20; Dakota Constructors, gravel crushing 22605.66; Gessner Welding & Repair, supplies 23.00; Michael Johnson Construction, concrete sand 1936.38; Montrose City, water for bridge decks 60.00; Northwestern Energy, utilities 10.00; Plastic Works, asphalt liner & installation 3500.00; Pomp's Tire Service, tires 3520.50; Puthoff Repair, supplies 258.40; RBS Sanitation, garbage service 56.25; Salem City, utilities 93.75, water for bridge decks 72.00; Salem Lumber Co, supplies 39.59; Sanitation Products, sand spreader 13743.75; SD Dept of Transportation, pavement markings 25923.12; SDPAA, 2018 liability insurance renewal 17267.60; Servall Towel & Linen, towel & mat rental 42.90; Sheehan Mack Sales, filters 195.94; Southeastern Electric, utilities 33.00; Sturdevant's Auto Supply, supplies 1025.09; T&C's Pit Stop, sub sandwiches 61.80; Town of Spencer, water for bridge decks 60.00; Triotel Communications, telephone/internet service 165.91; Verizon Wireless, cell phone service 96.32; Xcel Energy, utilities 499.67; Zapp Hardware, supplies & labor 36.47.

911 EMERGENCY REPORTING SYSTEM FUND: Golden West Telecommunications, 911 telephone service, 371.72; Triotel Communications, 911 telephone service, 219.20.

EMERGENCY & DISASTER SERVICES FUND: Bi-Weekly Payroll: 11/5/2017: EDS Director 1351.85. SDPAA, 2018 liability insurance renewal 816.39; Triotel Communications, telephone & internet service 86.69.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 11/5/2017: Sheriff Secretary/Dispatcher 173.08.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 11/8/17: Dir of IRS, county share of FICA 3049.49; Medicare 713.21; SD Retirement System, county share of retirement contribution, 3172.96; Wellmark BCBS of SD, county share of health insurance premiums 5327.48.

The Auditor's Account with the County Treasurer for the month of October 2017: deposits in banks, \$8,858,010.88; cash to deposit, \$1539.99; checks to deposit, \$661617.75; CC payments, \$920.52; Cash Items (postage) \$196.00; Treasurer's Cash, \$1374.00; Register of Deeds, \$450.00; Sheriff, \$500.00; CD's, \$800,000.00. The total deposits on hand: \$10,324,609.14.

Randy Sabers, Sabers and Associates, met with the Board to review the health insurance renewal information for county employees for 2018. The total percentage of change in the monthly premium is 14.91% which includes a 3.4 % annual health insurer fee. This fee is paid to the federal government to help fund the Affordable Care Act (ACA).

Dybdahl left the meeting at this time, noting that his vote is to stay with Wellmark BCBS for health insurance coverage.

Following more discussion, motion was made by Koch to continue health insurance coverage with Wellmark BCBS and gap coverage with Transamerica. Second made by Dick and motion carried.

Motion made by Dick to declare fixed asset #965, HP Color LaserJet 3700DN Printer as surplus property as it is no longer usable for purpose acquired. Second made by Liesinger and motion carried.

The following building permits were issued the month of September:

2017-69	Cheryl Ruter	mobile home – metal roof	N777' of E395' SE4 17-103-53
2017-70	Leonard Matthaei	bathroom remodel	S44.6' of N1790.53' of W735.24' NW4 14-101-54
2017-71	David Benson	steel building/shop	E587' of N1320' of NW4 31-103-55
2017-72	Rosemont Valley Farms	cattle shed	Tract 1 Smith's Addn SE4 23-103-53
2017-73	Phillip Hofer	calving barn	SE4 27-101-55
2017-74	Joshua Terveen	hog barn completion – 2 nd permit	S2SW4SE4SW4 & S200' N2SW4SE4SW4 17-102-56
2017-76	Brian Paweltzki – Jerry	pole building	E709.5' of NW4 26-101-56
2017-77	Davis Oetken	new residence	Lot 7 Whitetail Run W2SW4 35-102-53
2017-78	Joshua Blindert	new residence	S2SE4SW4 9-103-55
2017-79	VanWinkle Dairy	2 hay shed & feed shed	Tract 2 of VanWinkles Dairy S2NE4 36-102-54
2017-80	Kenneth Raap	grain bin & relocating another bin	SE4 28-103-53
2017-81	Justin Kubesh	interior finish – new residence	Tract 1 Kubesh Addition NE4 27-102-53
2017-82	John M Lewis	exterior – windows, door	Tract 1 Hollis Larson Addition SE4 35-102-53

Auditor Sherman presented an updated County Auditor Records Retention and Destruction Schedule for Commission approval.

Motion made by Dick to adopt this manual as Records Management Policy. Second made by Koch and motion carried.

Auditor Sherman presented a resolution referencing the need for a housing and redevelopment commission in McCook County. Sherman noted that Ed Kranz had dropped off numerous documents regarding this commission and the same have been reviewed by States Attorney Fink. Sherman noted that she has also been in contact with Brenda Strom, Executive Director Madison Housing & Redevelopment Commission. Strom told Sherman that the documentation has to be reviewed and approved by the MHRC attorney, the MHRC Board and then HUD; the resolution gets the process started. Motion made by Dick, second by Liesinger, and carried, to approve and adopt the following:

RESOLUTION 2017-10

A RESOLUTION DECLARING the NEED FOR a HOUSING and REDEVELOPMENT COMMISSION in the COUNTY of MCCOOK, SOUTH DAKOTA

Pursuant to Resolution No 2017-10 adopted by this body on the 14th day of November, 2017, a hearing has been held by the Board of Commissioners of the County of McCook, South Dakota, to determine the need for a Housing and Redevelopment Commission to function in such County.

Whereas, facts have been submitted to this body showing that there is need for a Housing and Redevelopment Commission to function in the County of McCook, South Dakota.

THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF MCCOOK, SOUTH DAKOTA:

That the Board of Commissioners of the County of McCook, South Dakota, pursuant to the County and Municipal Housing and Redevelopment Law, hereby finds, determines and declares:

1. There exist in County of McCook, South Dakota, slum or blighted areas;
2. Unsanitary or unsafe inhabited dwelling accommodations exist in the County of McCook, South Dakota;
3. There is a shortage of decent, safe and sanitary dwelling accommodations available to persons of low income and their families at rentals they can afford;
4. It is hereby declared that there is a need for a Housing and Redevelopment Commission to function in the County of McCook, South Dakota, and said need continues to exist.

The motion to adopt such resolution was seconded by Commissioner Liesinger, and upon roll call the following voted:

YEAS: Dick, Liesinger, Koch and Gordon.

NAYS: none

ABSENT: Dybdahl

Thereupon, the Chairman declared said resolution duly adopted and passed.

Steve Gordon _____
McCook County Chairman

Attest:

Geralyn Sherman _____
McCook County Auditor

Auditor Sherman presented the Rural Attorney Recruitment Program Contract/Letter of Agreement to the Board. The Salem City Mayor did sign off on the agreement at the November 6th City Council Meeting. Following discussion, the Commissioners would like copies of the Certificate of Good Standing and the Certificate of Insurance as referenced in Section 2, Obligation of the Attorney. At this time, Chairman Gordon signed the Agreement as approval was noted in the October 24th meeting minutes.

The October Law Enforcement Report was noted and filed.

The October SEFP Report was noted and filed.

The September and October Clerk of Courts Reports were noted and filed.

The meeting adjourned subject to call.

Dated this 14th day of November, 2017.

Steve G Gordon _____
Chairman, McCook County Commission

ATTEST:

Geralyn Sherman _____
Auditor, McCook County